



# AITA/IATA asbl

## 31<sup>st</sup> World Congress

## Monaco 2013

## Volume 2

### Contents

|                                                                                                                                                       |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Minutes of the 30th General Assembly                                                                                                                  | Page 2  |
| Executive Board and Board of Representatives of AITA/IATA asbl                                                                                        | Page 13 |
| Representations of Council Members from 2011 – 2013 <b>(to be sent in 15 days)</b>                                                                    |         |
| Current Membership of AITA/IATA asbl and new members to be ratified by the General Assembly                                                           | Page 14 |
| Report of the Standing Committee for Children and Youth 2011 - 2013                                                                                   | Page 15 |
| Ratification of the co-option of an interim English Speaking Secretary until 2015                                                                     | Page 18 |
| Finance documents:                                                                                                                                    |         |
| Report of Auditors 2011 <b>(to be sent in 15 days)</b>                                                                                                |         |
| Report of Auditors 2012; Profit and Loss and Balance Sheet 2011 – 2012                                                                                | Page 19 |
| Financial Report 2011 from Treasurer Tom de Rooij                                                                                                     | Page 24 |
| Financial Report 2012 from interim Treasurer Mary Pears                                                                                               | Page 26 |
| Budgets (2013 and 2014 <b>(to be sent in 15 days)</b> )                                                                                               |         |
| Proposal by the Presidents of CEC, CIFTA and NEATA to establish a European Forum of Amateur Theatre (EFAT)                                            | Page 27 |
| Proposal by the Council of AITA/IATA to modify the Bye Laws:                                                                                          |         |
| Extract of modifications to Articles 14.f, 19, 24 and 36                                                                                              | Page 28 |
| Bye-laws with proposed modifications to Articles 14.f, 19, 24 and 36                                                                                  | Page 29 |
| Proposal by the Council AITA/IATA asbl to consider the reference list for the payment of fees and subscriptions <b>(to be sent in 15 days)</b>        |         |
| Proposal by the Council of AITA/IATA asbl to modify Member's and Affiliate's fees <b>(to be sent in 15 days)</b>                                      |         |
| Proposal that Jacques Lemaire be elected Honorary President of AITA/IATA asbl (French speaking)                                                       | Page 38 |
| Bidding to host an AITA/IATA asbl World Congress and International Theatre Festival: Procedures for candidates <b>(to be sent in 15 days)</b>         |         |
| Bid from Belgium to host the 32 <sup>nd</sup> AITA/IATA asbl World Congress and International Theatre Festival in 2015 <b>(to be sent in 15 days)</b> |         |

# MINUTES OF THE 30<sup>TH</sup> GENERAL ASSEMBLY

## Tromsø (Norway)

### 17 – 18 July 2011

Official Minutes:

#### AGENDA of the 30<sup>th</sup> World Congress

1. Official opening of the 30<sup>th</sup> World Congress
  2. Introduction and welcome from the World President of AITA/IATA asbl
  3. Election of the Chair of the 30<sup>th</sup> World Congress Vote of G.A.
  4. Nomination of tellers committee (3 people) Vote of G.A.
  5. Standing orders of the General Assembly
  6. Roll call of members present and confirmation of voting rights
  7. Ratification of new members 2009-2011 Vote of G.A.
  8. Call for written questions to candidates for election to the Executive Board
  9. Nomination of drafting committee (3 people) Vote of G.A.
  10. Approval of the minutes of the 29<sup>th</sup> General Assembly Vote of G.A.
  11. Presentation of representatives of international theatre organisations
  - a) Organisations in relation with AITA/IATA asbl
  12. Council activity report for 2009-2011
  - a) Council
  - b) Standing Committee for Children and Youth
  13. Approval of the activity reports Vote of G.A.
  14. Reports of Regional Committees and Service Centres
  - a) General Activity
  - b) Adoption of new Regional constitutions Vote of G.A.
  - c) Adoption of changes to the Regional constitutions Vote of G.A.
  15. Treasurer's Report and Auditor's Report on accounts 2009-2010 Vote of G.A.
  - a) Solidarity Fund
  - b) Culture and Education Fund
  16. Valedictory statement of the retiring President
  17. Preparation for the elections.  

Statements of intent from candidates to the Executive Board

    - English Speaking Secretary Anne Gilmour
    - Vice-President Roger Ellis
  18. Elections Vote of G.A.
  19. Announcements of Regional Representatives elected to Council - Ratification of G.A.
- The General Assembly adjourned to allow the retiring Executive Board and Council Members to leave the panel and to be replaced by the newly elected members. The General Assembly resumed with the new Executive Board and Council.*
20. Vision statement and working plan of the new President

- |                                                                                  |              |
|----------------------------------------------------------------------------------|--------------|
| 21. Membership and Associates fees for 2011-2012                                 | Vote of G.A. |
| 22. Budget for 2011-2012                                                         | Vote of G.A. |
| 23. Proposals submitted for consideration by the General Assembly                | Vote of G.A. |
| 24. The 31 <sup>st</sup> AITA/IATA asbl World Congress and General Assembly 2013 | Vote of G.A. |
| 25. World Festival of Children's Theatre, Australia 2012                         |              |
| 26. World Festival of Youth Theatre, Estonia 2011                                |              |
| 27. Call for preliminary proposals to host the Congress in 2015                  |              |
| 28. Closing of the 30 <sup>th</sup> General Assembly of AITA/IATA asbl           |              |

### **1. Official opening of the 30<sup>th</sup> World Congress**

The Congress opened with a welcoming speech from Svein J. Svensson, Chairman of the Board of the Norwegian Theatre Council who wished the delegates and observers fruitful days in Tromsø. Mr. Arild Hausberg, the Mayor of Tromsø also welcomed everybody in the name of the City of Tromsø.

### **2. Introduction and welcome from the World President of AITA/IATA asbl**

President Paddy O'Dwyer asked for a minute's silence to remember Princess Antoinette of Monaco, a great friend of amateur theatre world and all people who had suffered because of the tragic catastrophe in Japan.

He passed on the greetings and best wishes from the Secretary General, ITI to all participants and declared the Congress open.

### **3. Election of the independent Chair of the 30<sup>th</sup> World Congress**

On behalf of the AITA/IATA asbl Executive Board and Council, the President proposed Patrice Cellario as the independent chair of the 30<sup>th</sup> World Congress.

**Unanimously approved**

The chair thanked the delegates for their confidence and explained that he would conduct the General Assembly in French. He noted a small correction to items 21, 22 and 23 about the Budgets years, and the Agenda was approved.

### **4. Nomination of tellers committee (3 people)**

The Chair called for nominations to the tellers committee and announced the Council's nominations:

- Kristian Hald Jensen, Denmark
- Gabrielle Croke, Ireland
- Svein J. Svensson, Norway

**Unanimously approved**

### **5. Standing orders of the General Assembly**

The Chair reviewed the standing orders, detailed in the Congress Documents Volume 1.

### **6. Roll call of members present and confirmation of voting rights**

Delegates from 27 National Centres were present and there were 8 proxies.

TOTAL VOTES: 163

Argentine – 6 votes by proxy to Norway; Aruba – 2 votes by proxy to Netherlands; Austria – 6 votes by proxy to BDAT Germany; Belgium (Flemish) – 3 votes; Croatia – 6 votes; Cuba – 6 votes by proxy to Finland; Czech Republic – 6 votes; Denmark – 6 votes; Estonia – 6 votes by proxy to Denmark; Faroe Islands – 2 votes; Finland – 6 votes; France – 6 votes; Germany BAG – 3 votes; Germany BDAT – 3 votes; Great Britain – 6 votes; Hungary – 6 votes by proxy to Czech Republic; Iceland – 6 votes; Ireland – 6 votes; Italy – 6 votes; Japan – 6 votes; Latvia – 6 votes; Lithuania – 6 votes; FYRO Macedonia – 6 votes by proxy to Belgium (Flemish); Monaco – 6 votes; Netherlands – 6 votes; Norway – 6 votes; Russia – 6 votes; South Africa – 6 votes by proxy to USA; Sweden – 6 votes; Switzerland – 6 votes; USA – 6 votes.

The Chair declared the General Assembly quorate and encouraged Associates to speak and to ask questions.

## **7. Ratification of new members 2009-2011**

The chair announced an application from Indonesia, received two weeks ago, supported by Asian Regional Committee.

**Unanimously approved as an Affiliate member**

The General Assembly welcomed the new member

## **8. Call for written questions to candidates for election to the Executive Board**

The Chair reminded delegates that they could submit written questions to the candidates through the chair in advance of the candidates' spoken statements of intent.

Alternatively, questions could be presented to the candidates from the floor following their spoken statements of intent. Questions to Vice-President from the National Centre of Monaco were handed to the Chair.

## **9. Nomination of drafting committee (3 people)**

**The Chair announced the Council's nominations for the drafting committee:**

- Janine Torreblanca, Switzerland
- Richard Finch, Great Britain
- Pierre Cellario, Monaco

**Unanimously approved**

## **10. Approval of the minutes of the 29<sup>th</sup> General Assembly**

The Chair referred to the minutes printed in the Congress Documents Volume 2 and called for questions and comments.

**Unanimously approved**

## **11. Presentation of representatives of international theatre organisations**

### **a) Organisations in relationship with AITA/IATA asbl**

No representatives of other international theatre organisations were present. The President had passed on greetings from ITI, received earlier in the morning.

## **12. Council activity report for 2009-2011**

### **a) Council**

On behalf of the Council, President Paddy O'Dwyer reported on the activities of the Council. He referred to the written report in the Congress Materials Volume 2 and highlighted some key issues.

When he had taken over Presidency a key issue had been the website and the new design and build had taken longer than planned. The electronic newsletter, In Brief, had been introduced to fill the gap but it had turned worked well and would continue to be issued to all members.

The Executive Board of AITA/IATA had discussed the importance and major influence of the new social media, which the new President had highlighted in her vision statement. It was essential for AITA/IATA, like all organisations, to take account of the new social media.

National Centres arrange many theatre events and invite theatre groups to perform. As President he wanted to thank all the countries and organisations for inviting and hosting the Executive Board and the Council to enable them to hold their meetings. He noted how essential and vital such hosting was for the organisation and he expressed his gratitude. He had been honoured to represent AITA/IATA at these events, festivals, meetings and congresses.

He highlighted the good relations with UNESCO and thanked Jacques Lemaire for his role as the key contact person who maintained a watching brief on the news and developments at UNESCO.

Extremely good relations had been established with ITI, which also encouraged co-operation with theatre-related organisations. Each organisation would maintain its independence but they acknowledged the need for greater co-operation.

Finally the President referred to the financial situation of AITA/IATA, which would be covered later in more detail by the Treasurer. The loss of the Swedish Grant had been a great sadness, but he wanted to express his gratitude for having had it. It had been a very difficult decision to reduce the Administrator's post to half time and the President expressed his gratitude for her dedication and her work to prepare for the Congress and to update the website.

The President thanked everyone for their understanding and for their confidence in him as President and Paddy O'Dwyer was given a standing ovation by delegates at the conclusion of his statement.

Questions and comments were invited from the floor.

#### **b) Standing Committee for Children and Youth (SCCY)**

Helle Hauger reported on the activities of SCCY. The written report had been published in Congress Documents Volume 2, page 29. She noted how unfortunate it was to have to start her report by announcing the cancellation of the 2<sup>nd</sup> World Festival of Youth Theatre because of the financial difficulties in Estonia. AITA/IATA, the Standing Committee for Children / Youth and the National Centre of Estonia apologised that such an unfortunate decision had to be taken.

Helle also apologised for not having a Spanish version of the DVD that she wanted to show to the General Assembly, but she hoped the interpreters would be able to translate it. She explained about the importance of the work of the Committee and of the festivals of children's theatre that they had supported. She noted also that SCCY participated in the work of Drama in Education Congress.

The Guidelines of the Children's and Youth festivals were regularly revised: they were published on the AITA/IATA website and were also in the Congress Documents. They offered support to the development of these festivals.

She invited the delegates to get in touch with her about hosting the 2<sup>nd</sup> World Festival of Youth Theatre. No year for it had been fixed so it could be held at a date that would best suit a host country.

Helle finally gave an overview of the preparation work for the Children's Festival in Australia in October 2012.

Questions and comments were invited from the floor.

### **13. Approval of the activity report**

The floor was opened for questions and comments

**Unanimous approval of the activity report.**

### **14. Reports of Regional Committees and Service Centres**

#### **a) General activity**

Written reports had been received and published in the Congress Materials and the chair invited regional representatives to address the Congress.

#### ***Asia Regional Committee - ARC***

The report was presented by Prof. Izumi Yoshida. He explained how safe it was in Toyama and was thankful that the city had not suffered much as a result of the earthquake and Tsunami. The most important event since 2009 had been the Regional Meeting of ARC in January 2011. He also informed the delegates that the preparations for the festival in Australia were progressing well and that the ARC Committee was offering support to the local organisers.

He introduced Indonesia as a new Affiliate Member of AITA/IATA and confirmed that ARC fully supported their wish to create a National Centre. ARC was also working towards the establishment of National Centres of AITA/IATA in China and Singapore.

He circulated a welcome pack for PAT 2012 in Toyama, which had been their first festival. Fifteen groups from abroad would be invited. Everybody was welcome to Toyama.

#### ***Caribbean Regional Alliance - CARA***

Zulema Armas Mojena greeted the General Assembly on behalf of CARA and she introduced her region to the delegates. The number of local festivals and theatre days were increasing every year and she highlighted the important 2<sup>nd</sup> Latin American and Caribbean Festival, Cuba and the Children's festival, Aruba, both of which had been very successful. They had also celebrated the 40<sup>th</sup> anniversary of MASCARUBA Theatre in Aruba, and 20<sup>th</sup> anniversary of la Colomnita Theatre Group of Cuba. Despite of the difficulties every country was very active and the region was developing channels of communication, organising workshops and other events.

#### ***Central European Committee – CEC***

Mag. Josef Hollos referred to the detailed written report in the Congress Materials, Volume 2. CEC, as always, was a very active region, but although there were financial problems in every country and challenges to be faced, solutions had to be found. He thanked good colleagues who had left the Board of CEC - Mary Pears, Norbert Rademacher and Joke Elbers - for their dedicated work.

#### ***Comité International des Fédérations Théâtrales D'Amateurs Culture Latine - CIFTA***

Nadia Barcoli informed delegates that Jacques Lemaire was the newly elected President of CIFTA. CIFTA structure was almost unchanged but had new people on board. Their website was being re-designed and they had a new logo. The next CIFTA official festival

would be in Belgium in 2012, with a theme of ELSEWHERE. Two performances coming from other regional Committees will be invited. The next Mondial du Theatre, Monaco would be in 2013.

***North American Regional Alliance - NARA***

Kathleen Maldonado spoke of the national festival held some weeks ago which had been a great event. The detailed report was printed in the Congress Materials, Volume 3.

***North European Amateur Theatre Alliance – NEATA***

Line Hauger presented the new President of NEATA, Hilmar Joensen from the Faroe Islands who had been elected the day before. She informed delegates that the next NEATA Youth Festival would be held in 2012 in Denmark. She thanked everybody for their support to her during her time as NEATA President.

***South American Regional Alliance - SARA***

Oscar Rekovski thanked the organisers for giving him the opportunity to participate in the General Assembly of AITA/IATA as the representative of South America. He noted that Argentina was preparing for a visit from representatives of AITA/IATA EB in October to see the venue for the proposed General Assembly and World Theatre Festival in 2015.

***Central American Regional Alliance - CEARA***

No report was submitted by CEARA.

***Central European Service Centre – ECE***

Norbert Rademacher spoke about the 20 years of ECE in Lingen. The successful development of European networks and the many conferences and other events held and organised by ECE. ECE had helped to organise children’s festivals since 1999. A book about this had been published and research work had been carried out. Unfortunately ECE had to close its office in June 2011 because of financial difficulties. He thanked everybody who had contributed to the work of ECE and had participated in events. He offered very special thanks to Anneliese Hanelt for her work and dedication. He invited everybody to participate in the work of a newly established European Theatre House in Berlin.

**b) Adoption of new Regional constitutions**

There were none.

**c) Adoption of changes to the Regional constitutions**

Amendments to CIFTA Constitution were adopted in 2009 in Monaco and were in the Congress Documents Volume 2

Jacques Lemaire took the floor to explain the changes.

**Unanimously approved**

**15. Treasurer’s Report and Auditor’s Report on accounts 2009–2010**

- a) The Solidarity Fund
- b) The Culture and Education Fund

Tom De Rooij, Treasurer, reported on the AITA/IATA finances. He noted that over the last few years the financial world had turned upside down. The banking crisis had been followed by an economic crisis and in Europe some countries were no longer able to deal with their debts. These macro-economic problems impacted on many citizens and unfortunately, also on AITA/IATA, which only had a small annual budget. And because the budget is small, every financial setback has a large impact.

Tom noted that the Board were delighted and grateful that despite this difficult financial situation, in 2009 and 2010 Norway had provided AITA/IATA with financial support. Unfortunately, Sweden withdrew its financial support in 2010. Nevertheless, AITA/IATA wanted to thank Sweden for the many years of support it had given to the organisation.

At the end of 2010 the Board had reduced the staff hours at the Tallinn office by a half. This had been discussed openly with the administrator Ene Jürna and Tom particularly wanted to thank her for the understanding and collaboration she had shown at this difficult time.

The reduced income meant that AITA/IATA would have to stand on its own two feet and become dependent on the income from membership fees. For the years up to and including 2009, Tom showed the membership fees that had actually been received. From 2010, the Board wanted to provide information about anticipated income as well as actual income.

In 2010 from membership fees, AITA/IATA received 24,085 Euros when it should have received around 42,000 Euros,. Unfortunately, because not all members paid their membership fees, the shortfall amounted to 17,721 Euros. This was an amount that AITA/IATA desperately need to keep the organisation financially sound.

Despite this, Tom wanted to complement members on their financial loyalty to AITA/IATA.

He reported that, despite the financially turbulent times, it had been decided that, as far as possible, AITA/IATA should meet requests made to the Culture and Education Fund. The applications that have been accepted all fell within the rules. In 2009, he noted that because of this decision, a deposit had been made into the fund.

In respect of the Solidarity Fund, the Board of AITA/IATA would consider how best to deal with the reserves in this fund and also the operation of the fund.

Tom noted that AITA/IATA assets had remained more or less the same over the last two years. The board had decided to ensure that some funds were immediately accessible, even though this provided less interest. The financial world changed quickly and it was desirable to keep the assets of the organisation as fluid as possible. These assets were in various banks in different countries to ensure there was certainty about accessibility of the funds. At the moment AITA/IATA had bank accounts in Estonia, Belgium and the Netherlands.

Through the Treasurer's report AITA/IATA wanted to give an insight into the expenses that Board members incurred by attending festivals, meetings and other events at their own expense. The Board was grateful to the organisations that were willing to bear these costs as well as to a number of Board members who personally finance their travel and accommodation.

Despite the financial problems AITA/IATA was able to close both financial years with a positive result. Although it was satisfactory to be able to do this it was important to remain watchful. With the help of members he noted that AITA/IATA could meet the future in a moderately positive manner. It was in everyone's interest that AITA/IATA members realised that the continued effective functioning of AITA/IATA was becoming increasingly dependent on its own revenues, that is to say the membership fees.

### **Unanimous approval of The Treasurer's and the Auditor's reports**

#### **16. Valedictory statement of the retiring President**

President Paddy O'Dwyer referred to his full Statement published in the Congress Materials. He thanked everybody for their support, for the events that he had attended

and for those he was not able to attend. He thanked the Executive Board and the Council for their confidence in him. He mentioned some highlights and achievements, in particular the Memorandum of Agreement with IDEA in 2009 and the good relations established with other organisations including AMATEO (European Network for Active Participation in Cultural Activities) and EDERED (European Drama Encounters).

He wished everybody well, and offered good luck wishes to Merja, the new President.

## **17. Preparation for the elections**

The chair introduced the election procedures.

- a) Statements of intent from candidates to the Executive Board

### **English Speaking Secretary     Anne Gilmour**

Anne referred to her Statement of Intent printed in the Congress Documents. She noted that it conveyed her aspirations for the role and the work she planned to do during the coming years. She thanked Paddy for his support, and expressed her wish to work with Merja as the new President.

There were no questions.

### **Vice-President                     Roger Ellis**

Roger Ellis opened his speech with a PowerPoint presentation "Hello from NARA and USA". He said it was an honour to present himself as the candidate for the post of Vice-President to the organisation. He spoke about his background and professional achievements, his involvement in the work of NARA and Artistic Development Committee of AITA/IATA.

He felt that he could bring much experience to the table and support the new President to achieve the goals of the organisation. He noted the role of the Regional representatives, of the website, the newsletter and the artistic issues. He suggested that certain individuals could be designated AITA/IATA ambassadors to promote the association.

He promised to work very hard to make all the plans come into effect and to keep things happening. He wanted to promote cultural diversity, to work with the website and to develop it further and to keep alive the debate on artistic issues.

There were no questions

## **18. Elections**

The Independent Chair invited the Tellers' Committee for a briefing on how to conduct the elections.

- a) Announcements of the Elections by the Tellers Committee

### **English Speaking Secretary**

Total votes: 163 votes

#### **Anne Gilmour**

|             |           |
|-------------|-----------|
| For:        | 162 votes |
| Against:    | 0 votes   |
| Abstention: | 1 vote    |
| Blank:      | nil       |

## **Vice-President**

Total votes: 163 votes

### **Roger Ellis**

For: 107 votes

Against: 42 votes

Blank: 1 vote

Abstention 13 votes

19. Announcements of the Regional Representatives elected to Council - ratification of the General Assembly

CEC Representative to the Council: Josef Hollos

NEATA Representative to the Council: Steinar Arnesen

NARA Representative to the Council: Kathleen Maldonado

CIFTA Representative to the Council: Nadia Barcoli

*The General Assembly adjourned to allow retiring Executive Board and Council members to leave the panel and to be replaced by the newly elected members.*

*The General Assembly resumed with the new Executive Board and Council*

## **20. Vision statement and working plan of the new President**

Merja Laaksovirta took the floor as the new President of AITA/IATA. She congratulated the re-elected Anne Gilmour as English Speaking Secretary and the new Vice-President Roger Ellis.

She introduced her vision for the future which was also printed in the Congress Documents Volume 2. She emphasized that Regional Committees will have a vital role to involve countries in the work of AITA/IATA. It was not just representation, but also the need to spread information and to recruit new members.

She noted that the secretariat now worked with reduced hours and that the ECE, Lingen had been closed. She thanked the ECE, Norbert Radermacher and Anneliese Hanelt for their work and dedication.

Internal communication between Regional Centres and National Centres was another area, which had to be improved. Good external communication was vital and emerging technologies offered new and exciting possibilities.

It was important to identify AITA/IATA ambassadors to represent the organisation in the world and to spread news and information. It was important for AITA/IATA to be seen in all continents and to support regional and national activities.

The SWOT analysis that had been carried out needed further development to identify the strengths and weaknesses of the organisation.

Theatre improves the quality of life of people: it is inclusive and artistic development and artistic values are still so important. A paper on this had been worked on by the Council and was printed in the Congress Documents.

Social media was another way to promote artistic values and an on-line course introduced by *Teemu Ojala* for amateur theatre directors would be launched early next year. It was being piloted in Finland and would be available in three languages on the AITA/IATA website by the end of the year.

In respect of the financial situation, all members need to understand their obligations. AITA/IATA was grateful to Sweden and Norway for their support over the years. Norway would continue to allocate funds to the Solidarity Fund (mainly to Third World countries though decisions would be taken on a case by case basis).

Merja felt there was a need to review the membership fees' category system and to make updates or changes to reflect the new financial world situation. The financial arrangements for the secretariat would be reviewed immediately after the Congress.

Merja reported that the Culture and Education Fund criteria and procedures also needed consideration. There was a need to look for other sources of finance for projects and events.

She thanked Paddy for the time they had worked together and also thanked all the former presidents who had taught her during the years – Thomas Hauger, Jacques Lemaire, Leo Tromp.

## **21. Membership fees and Associate subscriptions for 2011 – 2012**

Presented by Tom De Rooij, Treasurer, AITA/IATA. He noted that the Council had decided that the membership fees and associates subscription rates should remain unchanged. No change had been made since 2005.

**Unanimously agreed no change**

## **22. Budget for 2011 - 2012**

The Budget was presented by Tom De Rooij, Treasurer, AITA/IATA. He noted that the Budget was printed in the Congress Book.

No questions.

**Unanimous approval of the budget**

## **23. Proposals submitted for consideration by the General Assembly**

Presented by Jacques Lemaire.

Jacques Lemaire noted that the proposals were printed in the Congress Book (see<sup>1</sup>) and he clarified the minor amendments that needed to facilitate the Bye Laws.

*Article 5b:* Aruba and Faroe Islands – were autonomous territories

*Article 18.f:* The second paragraph. 2/3 of the Council needs to be present in order to have power to take decisions.

*Article 35* was introduced with mathematical calculations

**Article 5 B – unanimously approved**

**Article 18 – unanimously approved**

**Article 35 – unanimously approved**

**The amendments to the Bye Laws as proposed by the Council were unanimously adopted**

## **24. The 31<sup>st</sup> AITA/IATA asbl World Congress and General Assembly 2013**

Pierre Cellario noted that it was his pleasure and honour to invite everybody to Monaco. Studio Monaco would organise the next World Congress and Mondial du Theatre in August 2013.

---

<sup>1</sup> *The text of the new Bye-laws with adopted modifications was printed in the Vol 1 of the Congress Book that you have already received.*

**25. World Festival of Children's Theatre, Australia 2012**

Helle Hauger, the Coordinator of the Standing Committee for Children and Youth announced the next World Festival of Children's Theatre in Australia, Sydney **5 – 9 November 2012**. She informed the delegates that 15 theatre groups would be invited to out-door performances to last no more than 40 minutes. She was happy to say that all the arrangements were progressing well and the SCCY had good contacts with the organisers.

Some issues were raised about the safety and security of the venue, child welfare and protection issues in Australia. More detailed information about the event was also requested.

**26. World Festival of Youth Theatre, Estonia 2011**

Because the World Festival was cancelled it was not discussed.

**27. Call for preliminary proposals to host the Congress in 2015**

Oscar Rekovski, Representative of SARA presented a DVD to illustrate the proposal from Argentina for the Congress to be held in La Plata, east of Buenos Aires.

**28. Closing of the 30<sup>th</sup> General Assembly of AITA/IATA asbl**

President Merja Laaksovirta was presented with a formal 'chain of office' to wear at official functions. She thanked everybody, the delegates, Patrice Cellario as the chair of the General Assembly, Paddy for everything he had done for the Association, not only as President, but as an actor, youth theatre expert, Chair of the Committee for Children and Youth.

She thanked Norway, Tromsø, the Mayor, Svein, Christin, Rune and all the volunteers and organisers, the National Centre of Norway, HATS, theatre groups and everybody who contributed to the wellbeing and success of this Festival.

She introduced the Open Forum planned for the next day and invited everybody to attend and discuss the challenges for AITA/IATA. The key note speaker will be Kristian Have

The Congress and General Assembly were officially declared closed.

Minutes taken by Ene Jürna,

AITA/IATA Secretary

Accepted by the Executive Board and Council

# AITA/IATA asbl COUNCIL 2011 – 2013

## Executive Board

|                                     |                                                                    |
|-------------------------------------|--------------------------------------------------------------------|
| President                           | Merja Laaksovirta (Finland)                                        |
| Vice President                      | Roger Ellis (United States)                                        |
| Treasurer                           | Tom de Rooij (Netherlands) (to Nov 2012)                           |
|                                     | Irish Centre of AITA/IATA. (Nov 2012 to Aug 2013)                  |
| English Speaking Secretary          | Anne Gilmour (Great Britain) (to March 2013)                       |
|                                     | Aled Rhys-Jones (Great Britain) (non-voting April 2013 to GA 2015) |
| French Speaking Secretary           | Jacques Lemaire (France)                                           |
| Spanish Speaking Secretary          | Guillermo Rodoni (Argentina)                                       |
| Co-ordinator for Children and Youth | Helle B. Hauger (Denmark)                                          |

## Board of Representatives:

|                                                                                    |                                   |
|------------------------------------------------------------------------------------|-----------------------------------|
| ARC - Asia                                                                         | Yoshida Izumi (Japan)             |
| NEATA – North Europe                                                               | Steinar Arnesen (Norway)          |
| CIFTA - Conseil International des Federations de Theatre Amateur de Culture Latine | Nadia Barcoli (Monaco)            |
| CEC – Central Europe                                                               | Josef Hollos (Austria)            |
| NARA – North America                                                               | Kathleen Maldonado (USA)          |
| CARA - Caribbean                                                                   | Zulema Armas (Cuba)               |
| SARA – South America                                                               | Oscar Andres Rekovski (Argentina) |
| CEARA – Central Caribbean                                                          | (no representative)               |

## AITA/IATA asbl EXECUTIVE BOARD AND COUNCIL MEETINGS 2011 – 2013

Since the last World Congress in Tromsø, 2011 the Executive Board of AITA/IATA asbl has met on four occasions:

- July 2011 Tromsø, Norway
- February 2012 Nancy, France
- Oct 2012 Midland, Texas
- Feb 2013 Berlin, Germany
- August 2013 Monaco - EB will meet one day before the General Assembly

Since the last World Congress, the Council of AITA/IATA asbl has met on five occasions:

- July 2011 Tromsø, Norway
- February 2012 Nancy, France
- Oct 2012 Midland, Texas
- Feb 2013 Berlin, Germany
- August 2013 Monaco – Council will meet one day before the General Assembly

The next meetings of the AITA/IATA asbl Executive Board and Council will be held after the World Congress and General Assembly in Monaco, on 26 August 2011

# CURRENT MEMBERSHIP OF AITA/IATA asbl

## AITA/IATA asbl Membership Figures as at 24 June 2013:

|                     |    |                                                                     |
|---------------------|----|---------------------------------------------------------------------|
| • National Centres  | 33 | of which 28 have paid or been granted a waiver in 2013 <sup>A</sup> |
| • Affiliate Members | 6  | of which two have paid in 2013 <sup>B</sup>                         |
| • Associates        | 14 | who have paid in 2013                                               |

<sup>A</sup> A further four countries paid in 2012 (but not paid in 2013); one country asked for a 2012 waiver (and not paid in 2013).

<sup>B</sup> Since mid- 2009, one country paid in 2009 and not since, one paid in 2011 and not since; one paid in 2012 and not 2013; one granted a waiver in 2013;

## NEW MEMBERSHIP APPLICATIONS 2011 – 2013 TO BE RATIFIED BY THE GENERAL ASSEMBLY

Applications may be received (subject to approval by Council) between the editing of this Congress document and the opening of the General Assembly. If so, an updated list will be presented at the General Assembly.

### **National Centres:**

No new applications

### **Affiliate Members:**

Zimbabwe: Washington Masenda

Poland: The Graj! Foundation

Uganda: Tender Talents

### **Associates:**

Since October 2012, over 20 organisations or individuals have contacted the secretariat about joining aita/iata.

# **Report of the Standing Committee for Children and Youth (SCCY)**

In a way, it is difficult to write this report and in a way it is not difficult. Difficult because I have to mention the cancellation of the 12<sup>th</sup> World Festival of Children's Theatre in Australia and not difficult because the report will inform about the next two World Festivals of Children's Theatre, and prove that the damage of cancellation this time did not cause this wonderful AITA/IATA event to fall apart and disappear! The cancellation of the 2<sup>nd</sup> World Festival of Youth Theatre in Tallinn shortly before the congress in Tromsø was hard to comprehend. Despite that, we were so confident that the 12<sup>th</sup> World Festival of Children's Theatre was going to happen in Australia in the fall of 2012. We really did not have any reasons for not believing it was going to happen – but very short after Tromsø, Australia also had to withdraw their offer to host. There was nothing any of us could have done to prevent this from happening, and nothing in the future can prevent such a cancellation from happening - we have to trust and believe although there has been or have not been previous experiences with arranging festivals.

## **The Standing Committee for Children and Youth (SCCY)**

The SCCY is a practical working committee with few meetings. When we meet, a lot of practical questions have to be solved plus new ideas for creating different events. The chair of this committee does the political and meetings discussion job in the EB and Council and all together the committee members are practitioners in the fields of theatre and drama for children and youth (and also members of other committees within this field):

- teaching teachers to work with children and theatre in the name of AITA/IATA
- directing young people and creating international theatre/drama workshops for children in the name of AITA/IATA
- travelling and giving lectures about the impact of dealing with theatre and drama for children and youth in the name of AITA/IATA
- educating directors for children's theatre in the name of AITA/IATA
- Writing and editing children's scripts in the field of AITA/IATA
- Setting up facilities – workshops and festivals – for children to meet, perform and develop in the name of AITA/IATA
- Setting up centres for children's theatre in the name of AITA/IATA
- Making scientific research in the field of theatre with children and youth for the benefit of AITA/IATA's work with children and youth.

## **Our Beliefs**

The SCCY could not work efficiently and effectively without an agreed set of core beliefs. They are:

- *We believe children have an innate sense of play, the foundation of quality theatre; they are experts in role-play and can easily switch contexts, time, place, and character*

- *We believe theatre is an optimum medium for young people to give form to these capacities, hopes and fears. Theatre is a challenge to the audience to join children in their playfulness*
- *We believe the primary task of teachers, leaders and theatre directors is to help young and old to bring out their unique qualities and capacities*

Children's theatre - children performing for children - is taken so seriously that fantastic international festivals have been celebrating children's theatre since 1990. They have had, and will continue to have, great significance for theatre work with children all over the world.

### **13<sup>th</sup> World Festival of Children's Theatre in 2014**

The World Festival of Children's Theatre was born in Lingen in 1990 and every four year since, has been held in Lingen. We are very happy to announce that The World festival of Children's Theatre will be back in Lingen from 25 July to 1 August 2014. The invitation to participate in the festival has already been sent out and details are on the AITA/IATA website. The 13<sup>th</sup> World Festival of Children's Theatre in Lingen, Germany will be presented to you in the Congress.

### **14<sup>th</sup> World Festival of Children's Theatre in 2016**

At the SCCY meeting in Ribe, Denmark, right after the Tromsø Congress 2011, Ron Dodson (SCCY member) presented the plan to host the 14<sup>th</sup> World Festival of Children's Theatre in his home town of Stratford in Canada.

In October 2012, Ron Dodson and Wendy McNaughton made the final bid and a very impressive presentation to the Council: that they should host the Festival was accepted by Council. Maybe 4 years of planning seems a long time, but it is a long way to go to host a world festival, a lot of people have to be involved, a lot of planning and not at least a lot of money has to be found before such an event can take place. Members from SCCY visited Stratford last autumn and met some of the people involved. It is with great confidence we promote this event and wish Ron Dodson and his team all the best - we all are at his disposal. The 14<sup>th</sup> World Festival of Children's Theatre in Stratford, Ontario, Canada will be presented to you in the Congress.

### **2<sup>nd</sup> World Festival of Youth Theatre**

Still to come, and hopefully in the next SCCY report, we will have news of this special festival. This festival is "born" in the SCCY with the idea of "a challenging theatre project" where young students from different Universities try out in safe surroundings their skills in theatre and drama. The AITA/IATA guidelines are available, the students are ready, SCCY is ready, and we just need someone to take up the challenge to make a bid to host the 2<sup>nd</sup> World Festival of Youth Theatre.

### **19<sup>th</sup> AITA/IATA World Congress "Drama in Education" Austria**

This World Congress will take place in Retzhof Castle in March 2013 just before Easter. The title is DRAMA – PEERS – SOCIAL MEDIA and will ask the question 'is our work in theatre education still attractive and interesting enough to catch the attention of today's youth in a world where social media is the most effective way to reach out and to connect with their peers'. We will work, explore and create with lectures and workshop leader from different parts of the field/world. The world congress "Drama in Education" started in 1975 in Austria and since then is held every

2<sup>nd</sup> year. It is one of the official AITA/IATA events and SCCY plays an active role in planning the content. The congress also hosts a SCCY meeting during the congress. This year very few people from outside Austria are participating – the question for AITA/IATA, for SCCY, for the Austrian National Centre is *'WHY DO NOT MORE PEOPLE FROM OUR MEMBER COUNTRIES FIND THEIR WAY TO THIS EVENT? WHAT IS THE REASON? WHAT WILL MAKE IT POSSIBLE FOR THIS EVENT TO CONTINUE IN THE FUTURE?'*

### **The African Initiative**

In 2010 in Lingen, the SCCY set up this project with Frank Katoola from SCCY as an anchorman, together with Richard Finch from South Africa with the purpose of creating meeting places for young people in Africa to exchange, perform and develop their theatre. We are aware that lots of festivals occur in different countries in South and East Africa, but this idea is directly inspired from the World Festival of Children's Theatre, where children from different countries meet perform and exchange. This April, Frank Katoola (SCCY member) has the pleasure to open the Tender Talents Theatre house and in this connection he arranges the East African children's theatre festival with 8 performing groups: children from Rwanda, Kenya and Tanzania are invited to the festival. *"We have been pursuing an opportunity to bring these festivals (World Festival of Children's Theatre, Lingen) home to Africa. This dream has been hard to reach due to many challenges amongst which space has been a factor. We now have the space. It is with this background that we thought it right to start this first ever Children's Festival of Performing Arts in East Africa."* Frank Katoola

Furthermore, Uganda has now applied to be an Affiliated Member, meaning that AITA/IATA will have a National Centre in Uganda in the near future. The East African Children's Theatre Festival has received grant from the AITA/IATA Culture and Education Fund for this project.

### **Committee Renewal**

The enlargement and replacement of members of the committee is work for the long term and not an easy task. The committee currently consists of people from 5 of the 8 regions in AITA/IATA. We are proud and happy that very skilled and committed individuals have the desire and opportunity to work for the future of this organization. I thank you all for your commitment, input and support and..... not least..... your AITA/IATA work that you do between our face to face meetings.

### **Members of the committee 2011 – 2013:**

|                                        |                                       |
|----------------------------------------|---------------------------------------|
| Helle B. Hauger, Co-ordinator, Denmark | Inez Skuflic Horvat, Croatia          |
| Josef Hollos, Austria                  | Carlos Alberto Cremata Malberti, Cuba |
| Ali Lucky, Bangladesh                  | Bernd Ruping, Germany                 |
| Ron Dodson, Canada                     | Frank Katoola, Uganda                 |

Helle B. Hauger

Co-ordinator, AITA/IATA Standing Committee for Children and Youth

## **Ratification of co-option of an interim English-speaking Secretary until 2015**

The English Speaking Secretary, Anne Gilmour, stepped down from her elected position at the request of the President at the meeting of the Executive Board (EB) and Council in Berlin. At this date it was too late to call for candidates to stand for the post for election in the Monaco General Assembly.

Article. 16 of the Bye-laws<sup>2</sup> was applied and a call for an interim English-Speaking secretary was launched. The only proposal with all the necessary documentation which was received within the deadline was from Aled Rhys-Jones, who had formerly been elected to the post of English Speaking Secretary in the EB.

Council unanimously welcomed this proposal. The General Assembly has to ratify this interim nomination to allow Aled Rhys-Jones to carry out the duties of the role of English Speaking Secretary until the next election in 2015: the interim officer has no voting rights.

---

<sup>2</sup> **Article 16.**

If a seat on the Executive Board becomes vacant, the Council may make a temporary replacement - without voting rights, which will be valid until the next General Assembly.

**Finance documents**  
**The Report of the auditor 2012**  
**THOMAS P. FOX & CO.**  
CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS

Leixlip Centre, Leixlip, County Kildare.  
Tel: 01-624 2569 Fax: 01-624 4606  
Email: office@tpfox.ie Web: www.tpfox.ie

**To the General Assembly**  
**AITA/IATA asbl**

**Auditor's report on the financial statements for AITA/IATA asbl**  
**2012**

We have audited the financial statements of AITA/ IATA asbl for the year ended 31 December 2012 which comprise the profit and loss account, the balance sheet and the related notes. These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out therein.

**The Executive Board's and President responsibility for the financial statements**

The Executive Board and President are responsible for the preparation of the financial statements in accordance with applicable law and generally accepted accounting practice in Ireland including the accounting standards issued by the Accounting Standards Board and published by the Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Ireland).

**Auditor's responsibility**

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland. We also report to you whether in our opinion: proper books of account have been kept by the entity. In addition, we state whether we have obtained all the information and explanations necessary for the purposes of our audit and whether the entity's financial statements are in agreement with the books of account and returns.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Executive Board and President in the preparation of the financial statements, and of whether the accounting policies are appropriate.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient

evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements of AITA/IATA for the financial year ended on 31 December 2012 have, in all material respects, been prepared in accordance with the financial framework as described on note 1 to the financial statements:

We have obtained all the information and explanations that we consider necessary for the purposes of our audit. In our opinion, proper books of account have been kept by the entity. The financial statements are in agreement with the books of account.

### **Anthony Kelly**

**For and on behalf of  
Thomas P. Fox & Co.  
Chartered Accountants, Registered Auditors  
and Statutory Audit Firm**

**Leixlip Centre  
Leixlip  
Co. Kildare  
Ireland**

**Date: 13May 2013**



**Compte de Resultants / Profit & Loss Account**

**Euro USD**

|                                                           | Realized<br>2012 | Realized<br>2011 | Realized<br>2012 | Realized<br>2011 |
|-----------------------------------------------------------|------------------|------------------|------------------|------------------|
| <b>REVENUES / INCOME</b>                                  |                  |                  |                  |                  |
| <b>Cotisations des members / Membership fees</b>          | € 21,118         | € 41,806         | \$ 27,864        | \$ 54,474        |
| Centres Nationaux / National centres                      | € 18,701         | € 26,550         | \$ 24,675        | \$ 34,595        |
| Membres Affilies / Affiliated members                     | € 550            | € 7,976          | \$ 726           | \$ 10,393        |
| Associés / Associates                                     | € 1,867          | € 7,280          | \$ 2,463         | \$ 9,486         |
| <b>Subventions / Grants</b>                               | € -              | € 9,725          |                  | \$ 12,672        |
| Grant Norway                                              |                  | € 7,725          |                  | \$ 10,066        |
| Grant for translation on-line course                      |                  | € 2,000          |                  | \$ 2,606         |
| <b>Withdr. Provisions / Repr. Provisions</b>              | € -              | € 3,276          |                  | \$ 4,269         |
| Fund Culture & Education / Cult. & education fund         |                  | € 3,276          |                  | \$ 4,269         |
| <b>Revenues Financiers/ Financial Income</b>              | € 1,789          | € 2,160          | \$ 2,360         | \$ 2,814         |
| Financial banking income                                  | € 1,683          | € 2,076          | \$ 2,221         | \$ 2,705         |
| Realised exchange gains                                   | € 106            | € 84             | \$ 140           | \$ 109           |
| <b>Total Revenus / Income</b>                             | € 22,907         | € 56,967         | \$ 30,224        | \$ 74,229        |
| <b>COUTS / EXPENSES</b>                                   |                  |                  |                  |                  |
| <b>Personnel/ Personnel</b>                               | € 3,230          | € 13,303         | \$ 4,262         | \$ 17,334        |
| Salaires / Net salaries                                   |                  | € 8,835          |                  | \$ 11,512        |
| Lmpots / Taxes                                            |                  | € 1,928          |                  | \$ 2,512         |
| Ass. Sociale / Social insurance                           |                  | € 4,119          |                  | \$ 5,367         |
| Prov. Vacances / Vac. Provision                           |                  | € 1,275          |                  | \$ 1,661         |
| Additional salary payment                                 |                  | € 304            |                  | \$ 396           |
| Subcontracting                                            | € 3,230          |                  | \$ 4,262         |                  |
| <b>Logement/ Housing</b>                                  | € -              | € 1,110          |                  | \$ 1,446         |
| Loyer & frais / Rent & facility charges                   |                  | € 1,110          |                  | \$ 1,446         |
| Secretariat / Secretariat                                 | € 1,282          | € 3,398          | \$ 1,692         | \$ 4,427         |
| Frais de bureau / Office expenses                         |                  | € 255            |                  | \$ 332           |
| Services / Services                                       |                  | € 552            |                  | \$ 719           |
| Lmpriems / Printing                                       | € 193            | € 11             | \$ 255           | \$ 14            |
| Frais de poste / Postal costs                             | € 132            | € 17             | \$ 174           | \$ 22            |
| Telephones / Telephones                                   |                  | € 396            |                  | \$ 516           |
| Auditeur / Auditing costs                                 | € 738            | € 1,200          | \$ 974           | \$ 1,564         |
| Depenses Congress / Congress costs                        |                  | € 867            |                  | \$ 1,130         |
| Enregistrement Belgique / Registration Belgium            | € 219            | € 100            | \$ 289           | \$ 130           |
| <b>Autre Frais Operationelles / Other Operating Costs</b> | € 2,283          | € 5,804          | \$ 3,012         | \$ 7,561         |
| Couts de reunion / Meeting costs                          |                  | € 556            |                  | \$ 724           |
| Frais de voyage / Travel expenses                         | € 908            | € 3,292          | \$ 1,198         | \$ 4,289         |
| Voyage / Travel committee for children and youth          | € 1,000          | € 1,000          | \$ 1,319         | \$ 1,303         |
| Frais de representation / Representation costs            |                  | € 793            |                  | \$ 1,033         |
| Webprovider & internet costs                              | € 375            | € 163            | \$ 495           | \$ 212           |
| <b>Fonds Culture &amp; Educ. Fund</b>                     |                  | € 2,500          |                  | \$ 3,258         |
| <b>Anticipated unpaid membership fees</b>                 | € -              | € 20,712         |                  | \$ 26,988        |
| <b>Fund for translation of on-line course</b>             | € 613            | € 2,000          | \$ 809           | \$ 2,606         |
| <b>Frais Financiers / Financial costs</b>                 | € 803            | € 1,018          | \$ 1,060         | \$ 1,330         |
| <b>Autres charges / Other charges</b>                     | € 419            | € 419            | \$ 553           | \$ 546           |
| Depreciation/Depreciation                                 | € 419            | € 419            | \$ 553           | \$ 546           |
| <b>TOTAL COUTS / EXPENSES</b>                             | € 7,404          | € 50,264         | \$ 9,769         | \$ 65,496        |
| <b>SURPLUS / BONUS</b>                                    | € 15,503         | € 6,703          | \$ 20,455        | \$ 8,733         |
| Allocation of surplus:                                    |                  |                  |                  |                  |
| Adding to Culture & Education Fund                        |                  | € 776            |                  | \$ 1,011         |
| Adding to Net Worth                                       | € 15,503         | € 5,927          | \$ 20,455        | \$ 7,722         |
|                                                           | € 15,503         | € 6,703          | \$ 20,455        | \$ 8,733         |
| Taux de Exchange/ Exchange rate 31/12/2012 1 USD =        | € 0.7579         |                  |                  |                  |

| <b>Bilan / Balance sheet</b> |          |          |          |  |
|------------------------------|----------|----------|----------|--|
| Euro                         |          | USD      |          |  |
| Realized                     | Realized | Realized | Realized |  |
| 2012                         | 2011     | 2012     | 2011     |  |

**ACTIF / ASSETS**

|                                                     |   |         |   |         |    |         |    |         |
|-----------------------------------------------------|---|---------|---|---------|----|---------|----|---------|
| <b>ACTIFS IMMOBILIESES / FIXED ASSETS</b>           | € | 105     | € | 524     | \$ | 139     | \$ | 681     |
| Immobilisations corporelles / Tangible assets       | € | 105     | € | 524     | \$ | 139     | \$ | 681     |
| <b>ACTIFS CIRCULANTS / CURRENT ASSETS</b>           | € | 155,907 | € | 143,538 | \$ | 205,709 | \$ | 187,031 |
| <b>Investissements / Investments</b>                | € |         | € | J,278   | \$ |         | \$ | 1,665   |
| Depot de garantie / Guarantee deposit               | € |         | € | 1,278   | \$ |         | \$ | 1,665   |
| <b>Valeurs Disponibles / Net Cash</b>               | € | 154,364 | € | 140,486 | \$ | 203,673 | \$ | 183,054 |
| Espèces / Cash                                      | € |         | € | 639     | \$ |         | \$ | 833     |
| Banque / Bank                                       | € | 154,364 | € | 139,847 | \$ | 203,673 | \$ | 182,221 |
| <b>Comptes de regularisation / Accruals</b>         | € | 1,543   | € | 1,774   | \$ | 2,036   | \$ | 2,312   |
| <b>TOTAL ACTIF / ASSETS</b>                         | € | 156,012 | € | 144,062 | \$ | 205,848 | \$ | 187,712 |
| <b>PASSIF / LIABILITIES</b>                         |   |         |   |         |    |         |    |         |
| <b>FONDS PROPRES / NET WORTH*</b>                   | € | 122,934 | € | 107,431 | \$ | 162,203 | \$ | 139,981 |
| <b>PROVISIONS</b>                                   | € | 30,812  | € | 30,812  | \$ | 40,654  | \$ | 40,148  |
| Fonds cult educ / Cult educ fond**                  | € | 26,492  | € | 26,492  | \$ | 34,954  | \$ | 34,519  |
| Prov fond sol / Prov sol fund                       | € | 4,320   | € | 4,320   | \$ | 5,700   | \$ | 5,629   |
| <b>DETTES / DEBTS</b>                               | € | 2,266   | € | 5,819   | \$ | 2,990   | \$ | 7,583   |
| <b>Dettes a long terme / Long term debts</b>        | € |         | € |         | \$ |         | \$ |         |
| <b>Dettes a court terme / Short term debts</b>      | € | -       | € |         | \$ |         | \$ |         |
| Autres dettes / Other debts                         | € |         | € |         | \$ |         | \$ |         |
| Comptes de regularisations / Accruals               | € | 2,266   | € | 5,819   | \$ | 2,990   | \$ | 7,583   |
| <b>TOTAL PASSIF / LIABILITIES</b>                   | € | 156,012 | € | 144,062 | \$ | 205,848 | \$ | 187,712 |
| Taux de Exchange / Exchange rate 31/12/2012 1 USD = | € | 0.7579  |   |         |    |         |    |         |
|                                                     |   | 2012    |   | 2011    |    |         |    |         |
| <b>FONDS PROPRES / NET WORTH*</b>                   |   |         |   |         |    |         |    |         |
| Balance 1th Januray                                 | € | 107,431 | € | 101,504 |    |         |    |         |
| Portion of result current year                      | € | 15,503  | € | 5,927   |    |         |    |         |
| Balance 31st of December                            | € | 122,934 | € | 107,431 |    |         |    |         |
| <b>Fonds cult educ / Cult educ fond**</b>           |   |         |   |         |    |         |    |         |
| Balance 1th Januray                                 | € | 26,492  | € | 25,716  |    |         |    |         |
| Portion of result current year                      | € |         | € | 776     |    |         |    |         |
| Balance 31th of December                            | € | 26,492  | € | 26,492  |    |         |    |         |

## Note I Accounting Principles

### **1-1 Income**

Membership fees are recognized upon payment. The invoiced amount is presented gross as an income and the amount that is not paid at the year end is presented gross as a cost. Net income is the payments for the year.

Grants are recognized upon payment.

### **1-2 Balance Sheet Classification**

Fixed assets are comprised of assets intended for long term ownership and use. Fixed assets are valued at cost. Fixed assets are recorded in the balance sheet and depreciated over the estimated useful economic life.

Current assets and liabilities are comprised of items receivable/ due with one year and items related to the inventory cycle. Current assets are valued at the lower of cost and market value.

### **1-3 Foreign Currency**

Monetary items are translated using the exchange rates at the balance sheet date. Transactions in foreign currency are translated using the exchange rates at the transaction date.

### **1-4 Personnel Costs**

The AITA/IATA personnel costs are related to salary for the administrator and associated tax and social insurance according to Belgium law.

# Financial Report 2011 and budget for 2012

The following report was presented by Tom de Rooij, then Treasurer of IATA/IATA asbl, to Council in March 2012.

Under difficult financial circumstances we achieved a positive result of € 6.703. In this memo I will give a clarification of the most important figures.

## **Profit and loss account**

### *Income*

On the basis of our members and associates we expected to have an income of € 41.806. As we suspected, the income decreased under the current economic circumstances and we realized € 41.806 - minus the anticipated unpaid membership fees € 20.712 - with the result of € 21.094. This was in 2010, € 24.085. So we received € 2.992 - less in 2011 than in 2010.

We received the grant from Norway and in the last months of the year a grant from Sweden for the Culture and Education Fund.

We also received from Finland a grant for translation of € 2.000. There is € 1.000 to spend on the Spanish translation of the directors' course. We got another € 1.000 for the French translation.

### *Expenses*

The cost of personnel was higher than expected due to ending the contract with our administrator, who still had vacation days, which we had to pay at the end of the contract.

We also had to pay additional payment on her salary due to the index of Estonia.

As you can see, the costs of the Secretariat were well in hand. The other operating costs were also less than expected.

### *Cultural and Education Fund*

We approved the application of ESTIVADES CIFTA 2012 for € 2.500.

### *Finally*

The positive result (€ 6.703) will be divided into two posts:

- We will add € 776 to the Culture and Education Fund
- We will add € 5.927 to our Net Worth

## **Balance Sheet**

Here the clarification on the main important figures on the balance sheet.

### *Assets*

The fixed assets: this is the laptop. We divided the costs over three years (2010 – 2011 – 2012). Our assets increased from € 134.878 to € 144.061 in 2011. This is an amount of € 9.183.

As you can see most of our assets are in our bank accounts in Belgium and the Netherlands (€ 139.847).

### *Liabilities*

You can see our cash and cash equivalents are divided in Net Worth; the Culture and Education Fund; and the Solidarity Fund. The last one is on the same level as in 2010 and the other two have increased a little.

The debts are the travel expenses we agreed to pay to the Norwegian Theatre Council for travel expenses; the costs for translation of the directors course in French; and the approved application for ESTIVADES from CIFTA.

### **Budget 2012**

The budget of 2012 has changed compared with the budget of 2011. Here is the clarification of the main figures.

#### *Income*

The income of Membership Fees is based on our membership list. We should receive € 41.806. Under the anticipated unpaid membership fees, you will find the expectation for non-paying members. This is the amount we missed as income in 2011. The expectation is to receive € 19.806 in 2012.

We won't receive the grant from Norway. I expect however to receive the grant from Sweden for the Culture and Education Fund € 2.500.

#### *Expenses*

With the departure of our administrator, most of the associated costs will end. The budget for Personnel is meant for hiring experts in the field of digital communication (social media and web).

For the culture and education fund € 5.000 is available in 2012 and anticipating the new rules for the Solidarity Fund we will add € 3.000 to the existing Fund.

We expect to have a positive result of € 106 in 2012.

Tom de Rooij

Treasurer AITA/IATA

# **2012 Finance Report from interim Treasurer Mary Pears, Irish Centre AITA/IATA asbl**

## **2012: Non Congress Year for AITA/IATA asbl**

2012 saw a number of changes which will, in the long run, alter the financial results of the Organisation.

The total cost of the Organisation in 2012 was much lower than in 2011, a Congress year. See the 2011 Report from previous Treasurer, Tom de Rooij.

On 31 December 2012, AITA/IATA asbl had current assets of € 153.746. (Net worth € 122.934 + provisions € 30.812.)

The Profit and Loss is showing a positive result of € 15.503.

There were no Grants received for 2012 at time of going to press.

- For 2012 the receipts in membership fees are € 21.118 - against € 21.094 - in 2011.
- Costs were under control, especially the travel expenses.

Furthermore we are grateful for the support of the National Centres who supported the members of the Council and especially those members of Council who supported AITA/IATA asbl themselves, by taking care of the costs for travelling. We also thank the National Centres for hosting the EB and Council. The total amount of this support in 2012 was € 25.680.

## **Solidarity Fund, and Culture and Education Fund of AITA/IATA asbl**

The Solidarity Fund provision remained at the same level of € 4.320 as it was not used.

There was one application for the Culture and Education Fund rewarded:

- ESTIVADES € 2.500

## **Banking**

Bank accounts previously held in Netherlands and Estonia are now located in Belgium in the BELFIUS banking group. This move took place in October 2012.

## **Audit of the AITA/IATA accounts**

Since 1995 our accounts have been audited by KPMG. The 2011 accounts, approved by the Council, were audited by Ernst & Young in Oslo, Norway in October 2012.

The 2012 accounts (see above) approved by Council, were audited by Thomas P Fox & Co. Leixlip, Ireland.

Former Treasurer, Tom de Rooij, is to be thanked for all his work on the AITA/IATA asbl accounts right up to his retirement in November 2012, when they were taken over by the Irish Centre in the interim to the 31<sup>st</sup> Congress in Monaco in August 2013.

Mary Pears *for*  
Irish Centre AITA/IATA  
Interim Treasurer of AITA/IATA asbl

# **Proposal by the Presidents of CEC, CIFTA and NEATA to establish a European Forum of Amateur Theatre (EFAT)**

At a meeting held in Berlin on 27 and 28 April 2013, the Presidents of the Regional Committees of CEC, CIFTA and NEATA agreed to set up a European Forum of Amateur Theatre (EFAT or EFAT/FETA) as a new structure within AITA/IATA asbl.

After the collapse in spring 2011 of the European Service Center (ECE), as defined by Article 24<sup>3</sup> of the AITA/IATA asbl Bye Laws, a new structure could be created as the new European Center under the name of EFAT (or EFAT/FETA). It has also to be supported in a way that is necessary for the good management of relationships within territorial authorities and which could provide support especially in financial matters. The closure of the ECE resulted from its loss of financial support in Europe (and particularly in Germany); current rules make such accessible only to structures which have a legal registration. It is important to avoid being in the same situation in the future.

This is why the three Presidents ask the General assembly of AITA/IATA asbl to pursue, on receipt of the application of this article, the creation of a European structure, according to Article 24 of the Bye-laws under the name of EFAT (or EFAT/FETA) and to give this structure the formal feature of a wholly-owned subsidiary of AITA/IATA asbl. This structure will support exclusively activities on the European continent and will be de facto, registered as a legal body by the same Belgian authorities that register AITA/IATA asbl.

Article 24 states that, wherever possible, AITA/IATA asbl will establish a Continental Service Centre, which in no way affects the autonomy of the existing Regional Committees. It can be set up according to local needs and, when necessary, could also be considered as wholly-owned subsidiary of AITA/IATA asbl. Article 24 has to be amended to include the possibility of giving the continental centers the necessary legal identity as wholly-owned subsidiaries. The amended text of Article 24 is subject to approval by this General Assembly.

---

<sup>3</sup> **Article 24 of the current AITA/IATA asbl Bye-laws – see proposal to modify Article 24.**

AITA/IATA asbl will, wherever possible, establish on each continent, upon the request of the Regional Committees, a Continental Service Centre (CSC), which in no way affects the autonomy or the responsibilities of the existing Regional Committees. Each Centre will be supervised by a Steering Committee composed of the Presidents (or their representatives) of the established Regional Committees within the Continent, the President and/or the Secretary General (if appointed) of AITA/IATA asbl and the Director of the Centre.

The rotating Presidency of the Steering Committee will be renewable every two years and taken up by one of the Regional Presidents (or their representatives).

The Steering Committee of the Centre will meet at least once every year to discuss and approve the work and the programme of the Centre.

# Proposal by the Council

The AITA/IATA asbl Council proposes the following Amendments to the Bye-laws of the Association. The new text is underlined, in italic and in red for ease of reference.

## IV. COUNCIL AND GENERAL SECRETARIAT OF AITA/IATA asbl

Modification of Article 14. f

**f.** No nation may have more than one elected individual on the Executive *Board with the exception of the few nations which are represented in General Assembly by entities which belong to different Regional Committees, as it is currently (2013) the case for Belgium and Switzerland, which are composed of entities belonging to CEC and CIFTA; these nations could have two elected officers - only one per regional committee.*

Modification of Article 19

### Article 19.

*Council will create a commission composed of two account controllers in agreement with the rules applied in Belgian asbl associations and, when necessary, appoint an independent Auditor, in application of the law governing the asbl. These nominations will have to be ratified by the General assembly of AITA/IATA asbl.*

The Council ~~will nominate an independent Auditor, to be confirmed by AITA/IATA asbl General Assembly.~~ can invite the Auditor to attend plenary sessions of the Council without voting rights. *Duration of the mandates of the controllers will be 4 years, renewable by half at each General Assembly (every two years). A draw for the first one to be replaced will take place after the vote in 2013 General Assembly.*

## V. REGIONAL COMMITTEES / CONTINENTAL SERVICE CENTRES.

Modification of Article 24

### Article 24.

AITA/IATA asbl will, wherever possible, establish on each continent, upon the request of the Regional Committees, a Continental Service Centre (**CSC**), which in no way affects the autonomy or the responsibilities of the existing Regional Committees. *In order to allow the access of this continental center to specific subsidies, the General Assembly of AITA/IATA asbl may grant this continental center the necessary legal personality by declaring it as a wholly-owned subsidiary on the relevant territory; allowing the continental center to be covered by the registration of AITA/IATA asbl.*

## X. INTERPRETATION AND MODIFICATIONS OF BYE LAWS.

Modification of Article 36

### Article 36.

These Bye Laws will come into force as from ~~August 2011~~ *September 2013*

# **Bye Laws of AITA/IATA asbl**

## **International Amateur Theatre Association**

***Amendment to Articles 14.f, 19, 24 and 36  
to be adopted by 2013 General Assembly in Monaco***

### **I. OBJECTIVES - MEANS**

#### **Article 1.**

AITA/IATA asbl is formed for the purpose of

- a. - fostering dramatic art by all theatrical groups of the world devoted, without remuneration, to artistic and cultural aims.**
- b. - promoting by permanent international contact and relationships those activities common to its Members.**
- c. - co-ordinating the action of its Members in their purpose of enriching human experience and educating through the medium of the theatre.**
- d. - facilitating international exchanges between all groups belonging to amateur theatre.**

#### **Article 2.**

In furtherance of these aims, the Association will establish a Council of Administration, designated "The Council", and composed in accordance with Articles 13-21. Its aims will be achieved by:

- a. - the organisation or participation in the organisation of international congresses, conferences, seminars, festivals, courses, exhibitions and all other activities useful in carrying out the Association's aims;**
- b. - the publication or assistance in the publication and distribution of books, periodicals and stage plays;**
- c. - the maintenance of one or more centres for documentation and studies of amateur theatre;**
- d. - the participation in the work of other international organisations pursuing similar aims or devoted to theatre and culture in general.**

#### **Article 3.**

The Association has been constituted with no political, racial, sexist or religious commitment. It will not interfere in any national activity.

### **II. COMPOSITION**

#### **Article 4.**

The composition of the Association is based on the principle of national representation.

#### **Article 5.**

AITA/IATA asbl is composed of National Centres or similar groups devoted to amateur theatre, which have been properly constituted and whose affiliation has

been confirmed by the General Assembly. These may be classed as Full Members or Affiliate Members.

**a. Full Members / National Centres**

**1.** - A Full Member is a National Centre, the recognised body representing amateur theatre on a national basis.

**2.** - AITA/IATA asbl, without interfering in the internal politics of any country, will endeavour to obtain the Constitutions of National Centres which represent amateur theatre movement in their respective countries. After a period of at least two years as an Affiliate Member and subject to approval by the General Assembly, an Affiliate Member becomes a National Centre and thereby a Full Member of AITA/IATA asbl.

**b. Affiliate Members**

In the case where a National Centre has not yet been established, the General Assembly can accept as an Affiliate Member any federation, committee or similar body representing the amateur theatre activity of a country which can be considered to be in a process of growth . Such a Member shall work towards the swift establishment of a National Centre.

If an Affiliate Member does not succeed in establishing a fully representative national organisation within the period of 4 years after its admission, its affiliation to AITA/IATA asbl will be automatically cancelled unless the General Assembly decides exceptionally to extend its membership by another 2 consecutive years.

In some specific cases of autonomous territories, the representative organisation of the Territory can be granted the status of Affiliate Member. The Member States of a National Federation or a National Confederation are not considered as autonomous territories for the application of this article. The autonomous territories are not affected by the provision of 4 years as defined above.

**III. GENERAL ASSEMBLY**

**Article 6.**

**a.** - The General Assembly of AITA/IATA asbl is composed of all Full Members and Affiliate Members - whose Membership Subscriptions are in order - present or represented. It has the power of final decision. It will meet every two years. AITA/IATA asbl Associates may attend.

**b.** -The Council of AITA/IATA asbl constitutes the Organising Committee and nominates the Chairman of the General Assembly. This nomination is subject to ratification by the General Assembly at the opening of the session. (See Article 8d).

**Article 7.**

An extraordinary General Assembly will be held within three months whenever one-fifth of the Full Members express such a wish in a written application to the President with a copy to the Secretary General (if appointed). Such application must clearly define points on which the General Assembly must decide.

A General Assembly may also take place whenever the Council considers it necessary.

**Article 8.**

Amongst other duties, the General Assembly will be required to:

- a.** elect every four years the President of the Association and every two years half of the members of the Executive Board in compliance with Article 14
- b.** ratify the election of representatives from the Regional Committees in compliance with Article 17;
- c.** receive reports from the Council and, subject to approval, accept them;
- d.** ratify the nomination for Chairman of the Assembly at the opening of the session (See Article 6b);
- e.** ratify decisions taken by the Council concerning the admission of new Members. This act of ratification must feature as a separate item for each candidate on the agenda of the General Assembly;
- f.** decide its two-yearly programme.

**Article 9.**

The languages to be employed in all official business conducted by the Association are French, English, and Spanish. In case of difficulties of interpretation, the French language will take precedence.

**Article 10.**

The Council is responsible for communicating to all Members the agenda of the next General Assembly, at least two months before the date on which it will be held.

**Article 11.**

All decisions of the General Assembly, except in the case of Articles of the Constitution, unless otherwise specified will be taken by a simple majority. Equal votes, for and against, will be considered as a rejection of the motion.

Full Members, whose Membership Subscriptions are in order, are entitled to 6 votes. Affiliate Members, whose Membership Subscriptions are in order, are entitled to 2 votes.

Those Members who are prevented from attending a General Assembly may arrange to delegate their voting rights to another Member. This delegation must be signed by the chairman of the body represented. No Member can carry more than one such delegation of authority.

An elected Member of the Executive Board (as defined in Article 14a) may not be a delegate of his/her country at the General Assembly and may not accept any proxy duties from any Member of the Association.

Any person elected to the Board of Representatives (as defined in Article 17) may carry the mandate of his/her Regional Assembly to present the Regional views to the General Assembly on any item of the agenda.

**Article 12.**

The decisions legally taken by the General Assembly are binding for all Members of the Association, including those absent at the time the decisions were taken.

The minutes of the General Assembly will be prepared by the three Secretaries and communicated to each Member within 3 weeks of the first meeting of the Executive Board following the General Assembly. After ratification by the next General Assembly, they will be signed by the President.

## **IV. COUNCIL AND GENERAL SECRETARIAT OF AITA/IATA asbl**

### **Article 13.**

The Council of AITA/IATA asbl consists of two chambers: the Executive Board and the Board of Representatives.

### **Article 14.**

#### **a. Executive Board**

The Executive Board, elected by the AITA/IATA asbl General Assembly, is composed of The President and Officers as described below:

#### **i. The President**

The President of the Association, elected two years ahead of taking office and who will serve for a single term of four years (See Article 14 c).

Following his/her election as President Elect and before commencing his/her term of office as President, he/she has the right to attend all meetings of the Association.

#### **ii. Officers**

Officers specifically elected by the General Assembly for a period of four years for the following functions:

- a Vice-President, who has delegated authority from the President when necessary;
- a Treasurer;
- three Secretaries, English-speaking, French-speaking, and Spanish-speaking;
- a Co-ordinator for the Standing Committee for Children and Youth.

Candidates for all these functions require authorisation from their own National Centre or an Affiliate Member in their country (see Article 5b), and support from at least two other Members (see Article 5a + 5b). Only individuals involved in the amateur theatre of their own country are eligible.

**c.** The mandate of the President of the Association is not renewable consecutively. In exceptional circumstances, the General Assembly may extend the mandate of the President by a maximum of two years up to the next General Assembly. This decision requires a two-thirds majority of those Members present or represented.

**d.** At every General Assembly half the officers of the Executive Board as specified in Article 14 a ii must stand down. They are available for re-election for one consecutive four year term only. An individual who has served two consecutive terms as an officer of the Executive Board is eligible for election as President.

**e.** An elected individual may only have their mandate removed on grounds of serious misconduct. Any dismissal requires a 2/3 majority of the Members present or represented at the General Assembly. The Council can take preliminary measures by removing the responsibilities of this individual. Any such measures require a 2/3 majority of Council Members, awaiting confirmation by the next General Assembly.

**f.** No nation may have more than one elected individual on the Executive Board. *with the exception of the few nations which are represented in General Assembly by entities which belong to different Regional Committees, as it is currently (2013) the case for Belgium and Switzerland, which are composed of entities belonging to CEC and CIFTA; these nations could have two elected officers - only one per regional committee.*

**Article 15.**

The Executive Board will carry the mandate of the AITA/IATA asbl General Assembly and Council to implement all adopted decisions. Further, it will prepare policy and programme proposals for approval by the plenary session of the Council.

It will meet no less than twice a year.

**Article 16.**

If a seat on the Executive Board becomes vacant, the Council may make a temporary replacement - without voting rights, which will be valid until the next General Assembly.

**Article 17.**

The Board of Representatives is composed of: one Representative, democratically elected by each AITA/IATA asbl Region, for a term of four years. Representatives are available for re-election for one consecutive term only. The Representatives of the Regions will take office in Council following ratification of their election by the next AITA/IATA asbl General Assembly.

If a Regional Representative is not present or represented at two consecutive plenary sessions the Regional Committee may be required by Council to elect another Representative to fill the vacancy without voting rights. This Representative will take office in Council subject to ratification by the following AITA/IATA asbl General Assembly.

**Article 18.**

The plenary session of the Executive Board and the Board of Representatives constitutes the Council of the Association.

The Council is convened no less than twice between AITA/IATA asbl General Assemblies, for the purpose of:

- a. approving the report of the Executive Board for the past period;
- b. deciding on proposals coming from the Executive Board;
- c. deciding on proposals coming from the Regions;
- d. discussing questions of general policy concerning the Association as a whole;
- e. deciding on the Standing Orders of the AITA/IATA asbl General Assembly;
- f. drafting changes to the Constitution and Bye Laws of AITA/IATA asbl.

For Council recommendations and decisions to be valid they require the voting presence of at least 2/3 of the Regional Representatives, and at least 2/3 of the Executive Board.

In the event of a Regional Representative being unable to attend a Council meeting a proxy may be given to another member of the Council or he/she can ask the Regional President to represent him/her with voting rights at the meeting.

In between two formal meetings, the President may consult the Council Members by electronic mail and/or fax messages in order to pass an urgent decision. In addition, should a minimum of 50% of Council Members require a decision on an urgent matter, to be communicated to the President in writing (E-mail or fax is acceptable), this consultation will take place within 15 days. To be valid the decisions require the same quorum and qualified majority as in formal meetings. Any such decision will be incorporated in the minutes of the following Council meeting.

## **Article 19.**

Council will create a commission composed of two account controllers in agreement with the rules applied in Belgian asbl associations and, when necessary, appoint an independent Auditor, in application of the law governing the asbl. These nominations will have to be ratified by the General assembly of AITA/IATA asbl.

The Council will nominate an independent Auditor, to be confirmed by AITA/IATA asbl General Assembly. can invite the Auditor to attend plenary sessions of the Council without voting rights. Duration of the mandates of the controllers will be 4 years, renewable by half at each General Assembly (every two years). A draw for the first one to be replaced will take place after the vote in 2013 General Assembly.

## **Article 20.**

If necessary the Council will appoint a Secretary General. He/she will attend meetings of the Executive Board, as well as plenary sessions of the Council, without voting rights.

The Secretary General will be responsible to the Executive Board for the implementation of international policies and decisions as adopted by the General Assembly of AITA/IATA asbl.

## **Article 21.**

The Council may grant provisional admission to new Members, which must, however, be ratified by the next General Assembly, as provided for in Article 8 e.

The Council can nominate - with a majority of 2/3 of the present or represented Council Members -one or more co-ordinators to carry precise duties. These co-ordinator(s) can be called by the President to participate in an advisory capacity to Executive Board meetings and/or Council plenary sessions. All nominations can be withdrawn by Council with a majority of 2/3 of the present or represented Council Members or by the dismissal of the person involved.

## **V. REGIONAL COMMITTEES / CONTINENTAL SERVICE CENTRES.**

### **Article 22.**

Members of AITA/IATA asbl belonging to one particular geographic entity or a common culture will be grouped into Regional Committees. The General Assembly of AITA/IATA asbl must decide upon the necessity for these committees and their composition. Regional Committees shall aim at studying, in accordance with the aims of AITA/IATA asbl, particular problems of their regions and cultures and ensure the realisation of decisions taken by the Association.

Regional Committees will make their own articles to which the AITA/IATA asbl General Assembly should give approval. The Council will ensure that none of the activities of Regional Committees can endanger the international unity of the Association.

### **Article 23.**

Each of the Regional Committees elects, in accordance with Article 17, a Representative to the Council.

### **Article 24.**

AITA/IATA asbl will, wherever possible, establish on each continent, upon the request of the Regional Committees, a Continental Service Centre (**CSC**), which in no way affects the autonomy or the responsibilities of the existing Regional

Committees. *In order to allow the access of this continental center to specific subsidies, the General Assembly of AITA/IATA asbl may grant this continental centre the necessary legal personality by declaring it as a wholly-owned subsidiary on the relevant territory; allowing the continental centre to be covered by the registration of AITA/IATA asbl.*

Each Centre will be supervised by a Steering Committee composed of the Presidents (or their representatives) of the established Regional Committees within the Continent, the President and/or the Secretary General (if appointed) of AITA/IATA asbl and the Director of the Centre.

The rotating Presidency of the Steering Committee will be renewable every two years and taken up by one of the Regional Presidents (or their representatives).

The Steering Committee of the Centre will meet at least once every year to discuss and approve the work and the programme of the Centre.

## **VI. ASSOCIATES**

### **Article 25.**

Any organisation, federation, festival or similar body, or any individual pursuing amateur theatre activity, wanting to establish operational relations with AITA/IATA asbl, can apply to be granted the status of AITA/IATA asbl Associate outside national representation. An AITA/IATA asbl Associate should inform the National Centre of its own country (where a National Centre is in existence), of its involvement in an official event of AITA/IATA asbl. Associates are accepted by the Council of AITA/IATA asbl following the payment of an annual fee and after consultation with the Regional Committee (where in existence).

AITA/IATA asbl Associates do not have voting rights.

## **VII. COMMITTEES AND SUB-COMMITTEES**

### **Article 26.**

AITA/IATA asbl Council can create, at any time, one or more Standing Committees or Sub-Committees, possibly chaired by a Co-ordinator. Council can terminate the creation of any Standing Committee or Sub-Committee at any time.

If Council decides to create a Standing Committee for Children and Youth, this Committee will be chaired by the Co-ordinator for Children and Youth, elected Officer of the Board (as defined in Art.14a ii and Art.14d of the AITA/IATA asbl Bylaws).

### **Article 27.**

An appointed member of any Standing Committee or Sub-Committee, who is appointed by AITA/IATA asbl Council, stands for a 4-year term. An appointed member of any Standing Committee or Sub-Committee of AITA/IATA asbl may be re-appointed by Council for one further 4-year term. Council can terminate the appointment of any appointed member of any Standing Committee or Sub-Committee at any time.

Any candidate for a Committee or Sub-Committee of AITA/IATA asbl must have the support of their National Centre, if existing, before appointment.

## **VIII. RESOURCES.**

### **Article 28.**

The funds of the Association may consist of Membership Subscriptions and Associates' Fees, as fixed at the General Assembly and by other sponsorship, contributions, gifts or subsidies.

### **Article 29.**

Membership Subscriptions and Associate Fees must be paid before **March 31st** of the relevant year. Non-payment in due time will entail cancellation of the Member's voting rights and access to the activities of AITA/IATA asbl.

In exceptional circumstances, the Council will consider a partial exemption of fees to certain Members.

### **Article 30.**

The Council may proceed to the expulsion of Members or Associates for the following reasons:

- a.** failure to pay the subscription or fee, entailing expulsion one full year after the first date on which the said subscription or fee is payable. In such cases, expulsion of Members or Associates does not require ratification by the General Assembly, as it only constitutes an administrative measure;
- b.** in cases of serious offences against the discipline of the Association, or acts liable to be detrimental to its good name, proper functioning or vital interests.

In cases concerning a National Centre, the procedure will be as follows:

- it will be invited by the Council to settle the matter itself.
- where there is no conciliation possible, the Council may proceed with the expulsion.

Appeals against expulsion under sub-paragraph b., may be brought to the General Assembly (restricted to Members).

## **IX. DISSOLUTION.**

### **Article 31.**

Dissolution of the Association can only be declared by an Extraordinary General Assembly, specially convened for the purpose and comprising 2/3 of the Members. This decision may only be taken by a majority representing 3/4 of the votes.

If the number of delegates present is less than the required two-thirds, a new Extraordinary General Assembly must be convened within three months, and the decisions at this Assembly will be taken on the basis of an absolute majority, regardless of the number of delegates present or represented.

### **Article 32.**

In the case of dissolution, the General Assembly shall decide upon the disposal of funds of the Association.

## **X. INTERPRETATION AND MODIFICATIONS OF BYE LAWS.**

### **Article 33.**

The interpretation of the present Bye Laws of AITA/IATA asbl is the responsibility of the Council. Cases not covered by the Bye Laws will be decided by the Council and submitted for ratification by the next General Assembly.

#### **Article 34.**

These Bye Laws may be modified only by the General Assembly, by the majority of 2/3 of the voting power present or represented. The text of any proposed modification must be submitted to all Members at least two months in advance of this Assembly.

#### **Article 35**

Each time that, in these Bye laws or in the Constitution, a quorum or a qualified majority is expressed by a fraction (2/3 or 3/4) this has to be understood as a percentage ratio, even if the result is not a whole number of persons. At least 2/3 is equivalent to greater or equal to 66.66% (66.66%) and At least 3/4 is equivalent to greater or equal to 75% (75%). As example the attendance of at least 2/3 of the 8 regional representatives for a Council to take valid decisions requires the participation of 6 representatives, in person or by proxy (5 representatives being only 62.50% of the Board of Representatives).

#### **Article 36**

These Bye Laws will come into force as from ~~August 2011~~ *September 2013*.

*This is a comprehensive text based on the original constitution of the "de facto" association "International Amateur Theatre Association AITA/IATA" of 1969 – Monaco, and taking into account the amendments adopted in the following General Assemblies: 1975 (Oklahoma City), 1977 (Monaco), 1979 (Blagoevgrad), 1991 (Halden), 1993 (Monaco), 1995 (Ankara), 2001 (Monaco), 2003 (Halifax), 2005 (Monaco), 2007 (Masan), 2009 (Monaco), Tromsø (2011) and Monaco (2013).*

*Furthermore, it takes into account decisions of the General Assembly of AITA/IATA in Halifax, July 2003 voting on the foundation of AITA/IATA asbl, legal body, rue de Flandre 46, Brussels, Belgium, and on the adoption of the constitution of the "de facto" association "International Amateur Theatre Association AITA/IATA" as being the Bye Laws of the AITA/IATA asbl.*

# **Proposal that Jacques Lemaire be elected Honorary President of AITA/IATA asbl (French speaking)**

With the death of Guy BROUSSE, aita/aita had lost its French Speaking Honorary President. There was no proposal so far to replace Guy BROUSSE but the Council considers now that it is appropriate to consider nominating again a French Speaking Honorary President, when Jacques LEMAIRE announced his intention not to stand anymore for any election at the Board. The short résumé below allow to evaluate his merits.

## **Short résumé of Jacques Lemaire**

Born in 1943, married for 43 years with 3 daughters and 4 grand-children.

First official activity in amateur theatre in 1963, never stopped activity but in very different roles and positions during these 50 years, but remains always an absolute amateur (his job before retirement [in 2001] was engineer in biochemistry and catalysis).

After 10 years (until 1972) of basic activity as actor and director, he started his activity as an active administrator by participating to creation of a departmental structure in 1972, becoming Vice-president of a regional structure (Paris region) in 1975, President of this structure in 1977 and became Secretary General of the National Centre on the same year. He was at this post until 1991.

In 1991 was elected President of FNCTA (until 1996) and representative of CIFTA at Council of aita/iata

In 1993 was nominated Vice-president of aita/iata and elected in 1995 Deputy president according to new bye-laws (direct election in General Assembly)

In 1996 he stepped down from Présidence of FNCTA for preparing election as President of aita/iata and was elected Deputy President of FNCTA for international affairs and legal questions (until 2009, when he decided not to stand for any new election after 33 years of continuous membership in the Executive Board of FNCTA) - but remains technical advisor to the president for international relations (still in functions)

In 1997 was elected President elect of aita/iata, took functions in 1999 (until 2003)<sup>4</sup>

- between 2005 and 2010 was elected Vice-President of EDERED
- between 2005 and 2011 was elected Vice-president of CIFTA
- since 2009 elected French speaking secretary of aita/iata
- since 2011 elected President of CIFTA
- 2013 (20 years after his first participation to EB of aita/iata), he decided not to stand for any new election to the Board of aita/iata. But remains ready to help when necessary.

---

<sup>4</sup> In 1998 the office that the Estonian Centre lent to AITA/IATA asbl was taken back by the City of Tallinn and our organization was exposed to be homeless. Being not registered in any country, AITA/IATA asbl was not accepted as a liable counterpart by the City. But the City was ready to sign a 5-year renting lease with any citizen of EU having an Estonian visa. Being President elect at this time, Jacques engaged his own liability in this contract. During 5 years the office of AITA/IATA asbl in Tallinn was formally an apartment leased by Jacques to host the association head office. Before leaving the presidency in 2003, Jacques prepared with EB, a new constitution allowing AITA/IATA asbl to be registered in Belgium. He co-founded the AITA/IATA asbl just after stepping down in Halifax.